



**El Segundo Fire Department  
Certified Unified Program Agency  
APPLICATION FOR NEW CONSTRUCTION**

NEW CONSTRUCTION PLAN CLEARANCE     PERMIT ADDENDUM     PIPING REPLACEMENT REVIEW

**A** OWNER INFORMATION

\_\_\_\_\_

Owner/Facility Name

\_\_\_\_\_

Mailing Address

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_

Facility Address

**B** COMPLETE THE FOLLOWING:

No. of Existing Tanks at site: \_\_\_\_\_

No. of Tanks to be installed: \_\_\_\_\_

No. of Tanks to be removed: \_\_\_\_\_

(SEPARATE CLOSURE PERMIT REQUIRED)

Net Tanks at site: \_\_\_\_\_

**C** NEW CONSTRUCTION PLAN CLEARANCE APPLICATIONS MUST BE ACCOMPANIED BY:

- Copy of California Environmental Reporting System UST Tank Information/Monitoring Plan for each tank to be installed or piping replaced.
- Four (4) sets of construction plans and specifications.
- Site Safety plan

| Number of Tanks | Plan Clearance Fee |
|-----------------|--------------------|
| Base            | \$2,482.00         |
| Add'l tank      | \$253.00 per tank  |

**New construction plan clearance fee.**  
Enter amount provided.

Plan Clearance Fee \_\_\_\_\_ →

Total fee = Plan Clearance Fee + State Surcharge \_\_\_\_\_ →

|                         |  |
|-------------------------|--|
| ENTER FEE AMOUNTS BELOW |  |
|                         |  |
|                         |  |

**MAKE CHECKS PAYABLE TO: "CITY OF EL SEGUNDO"**

**D** SYSTEM MODIFICATION OR CHANGE PROPOSED: \_\_\_\_\_

\_\_\_\_\_

**E** ADDENDUM APPLICATIONS MUST BE ACCOMPANIED BY:

- Copy of California Environmental Reporting System UST Tank Information/Monitoring Plan for each tank to be installed or piping replaced.
- Four (4) sets of construction plans, specifications, and/or explanation of modifications or changes.
- Permit Addendum Fee of **\$505.00** → \$

**F** APPLICANT OR REPRESENTATIVE

Signature \_\_\_\_\_ Title \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Contractor shall furnish State Contractors License No. \_\_\_\_\_ Class \_\_\_\_\_

## INSTRUCTIONS

Hazardous Materials Underground Storage Program  
New Constructions Plan Clearance, Permit Addendum, or Piping Replacement Application

Do not use this form for closure, transfer, or renewal of an existing Hazardous Material Underground Storage Permit (**HMUSP**).

This application is for authorization to construct or modify hazardous material storage facilities **only**. A separate **HMUSP** is required to operate the approved system. This application will not be approved unless a valid **HMUSP** application is on file with the El Segundo Fire Department.

- A** Facility name, mailing address and facility address on this form must correspond with information provided to the California Environmental Reporting System.
- B** This application must be submitted for new construction (installation of new tanks) plan clearance, piping replacements or addendum to an existing **HMUSP**. Specify the number of tanks to be installed and the total number of tanks after installation. Existing facilities with a valid operational **HMUSP** need not make a separate **HMUSP** application.
- C** Plans and specifications submitted for a new construction plan clearance must conform to El Segundo Fire Department “Underground Storage of Hazardous Materials Regulations” and shall demonstrate compliance with all State and Federal requirements. Piping replacement requires a plan clearance fee for each tank involved.
- In addition to the plan clearance fee, a **HMUSP** permit fee will be required when applying to construct a new facility. A State Surcharge fee of **\$20.00** per tank will be required for each new tank installed. No refund of current year **HMUSP** fees due will be allowed for a net decrease in the number of tanks.
- D** Specify the type of modification of change to existing tanks. Types of modifications and changes requiring an addendum include: repair of tanks, replacement of piping, change or addition of hazardous material stored, change in monitoring equipment, or change of overflow protection.
- E** A fee of **\$505.00** must be submitted for each addendum. Where a previously unregistered tank is added to an existing **HMUSP**, an additional annual fee adjustment (permit addendum) of **\$505.00** is required.
- F** This form must be signed by one of the following:
1. The tank owner
  2. A principal executive officer at the level of vice-president or by an authorized representative responsible for the overall operation of the facility where the tank(s) are located.
  3. A general partner proprietor.
  4. A principal executive officer, ranking elected official, or authorized representative of a public agency.
  5. An authorized representative, including an architect or contractor responsible for the installation of the new tanks or any modifications or changes to existing tanks.

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**